Message Text

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INFO OCT-01 ISO-00 OIC-02 SSO-00 NSCE-00 USIE-00 INRE-00 AID-05 CEA-01 CIAE-00 COME-00 EB-08 EA-12 FRB-01 INR-07 IO-14 NEA-10 NSAE-00 OPIC-06 SP-02 TRSE-00 LAB-04 SIL-01 AGRE-00 OMB-01 SS-15 CU-06 HEW-06 (ISO)W

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PASS LABOR FOR JENSEN, HEWITT AND METCALF

E.O. 11652: N/A
TAGS: ELAB, OECD
SUBJECT: HIGH LEVEL CONFERENCE ON YOUTH UNEMPLOYMENT:
PRACTICAL ARRANGEMENTS

FOLLOWING IS TEXT OF DOCUMENT SME/D/77/02 ENTITLED "NOTE ON THE ORGANIZATION OF THE CONFERENCE AND PRACTICAL ARRANGEMENTS."

BEGIN TEXT -

- 1. THE ATTACHED NOTE CONCERNS PRACTICAL ARRANGEMENTS FOR THE HIGH-LEVEL CONFERENCE ON YOUTH UNEMPLOYMENT. IT INCLUDES, IN PARTICULAR, THE ANNOTATIONS TO THE DRAFT AGENDA WHICH WERE APPROVED BY THE PREPARATORY GROUP ON 20TH AND 21ST OCTOBER, 1977 (SEE PARAGRAPHS 4 TO 11).
- 2. THE CHECK LIST IN ANNEX II CONTAINS A LIST OF THOSE QUESTIONS ON WHICH THE SECRETARIAT REQUIRES INFORMATION FROM DELEGATIONS AND THE DATES BY WHICH IT SHOULD BE SUB-UNCLASSIFIED

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MITTED.

PARTICIPATION

1. DELEGATIONS ARE REQUESTED TO INFORM THE SECRETARIAT IN WRITING (MISS BATTY) BY 23RD NOVEMBER OF THE COMPOSITION OF THEIR DELEGATION TO THIS CONFERENCE. A PROVISIONAL LIST OF PARTICIPANTS WILL BE CIRCULATED BY THE

SECRETARIAT BEFORE THE CONFERENCE.

DOCUMENTS

2. THE DOCUMENTATION FOR THE CONFERENCE WILL BE SENT IN ADVANCE TO DELEGATIONS FOR TRANSMISSION TO THE PARTICIPANTS. ADDITIONAL COPIES WILL BE AVAILABLE IN THE CONFERENCE ROOM.

CONSULTATIONS WITH BIAC AND TUAC

3. IN ACCORDANCE WITH THE PROCEDURE PROPOSED IN C(77) 176, PARAGRAPH 7, THE SECRETARY-GENERAL WILL ARRANGE FOR A CONSULTATION WITH THE TWO BODIES TO BE CONDUCTED BY THE CHAIRMAN AND VICE-CHAIRMEN OF THE HIGH-LEVEL CONFERENCE. THE CONSULTATION WITH TUAC WILL TAKE PLACE ON 14TH DECEMBER, 1977 AT 10:30 A.M. AND WITH BIAC AT 3:30 P.M. THE SAME DAY. OTHER HEADS OF DELEGATIONS TO THE CONFERENCE PRESENT IN PARIS ON 14TH DECEMBER MAY, IF THEY SO WISH, PARTICIPATE IN THESE CONSULTATIONS. THE CHAIRMAN OF THE HIGH-LEVEL CONFERENCE WILL REPORT ON THESE CONSULTATIONS UNDER ITEM 3 OF THE AGENDA OF THE HIGH-LEVEL CONFERENCE.

ORGANIZATION OF THE CONFERENCE

AGENDA ITEM 1 - OPENING STATEMENT BY THE SECRETARY-GENERAL

4. THE SECRETARY-GENERAL WILL OPEN THE MEETING BY A STATEMENT AND WILL INTRODUCE THE CHAIRMAN OF THE CONFERENCE.

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AGENDA ITEM 2 - APPROVAL OF THE AGENDA
5. THE COUNCIL NOTED THE DRAFT AGENDA YU/A(77)1, AT
ITS 450TH MEETING ON 9TH NOVEMBER, 1977. IN ACCORDANCE
WITH NORMAL PROCEDURES THE MEETING WILL FORMALLY ADOPT
ITS AGENDA UNDER ITEM 2.

AGENDA ITEM 3 - INTRODUCTURY REMARKS BY THE CHAIRMAN 6. THE CHAIRMAN OF THE CONFERENCE WILL DELIVER AN ADDRESS FROM THE CHAIR.

AGENDA ITEM 4 - GENERAL DISCUSSION OF YOUTH UN-EMPLOYMENT IN OECD COUNTRIES

7. UNDER THIS ITEM DELEGATIONS WILL BE INVITED TO SUBMIT WRITTEN STATEMENTS ON THE GENERAL NATURE AND SCOPE OF THE PROBLEM IN THEIR COUNTRY. DELEGATIONS ARE INVITED TO TABLE THEIR STATEMENTS, BEFOREHAND IF POSSIBLE, AND ORALLY HIGHLIGHT THE MAIN POINTS, IF THEY WISH, SO AS TO LEAVE THE MAXIMUM POSSIBLE TIME FOR DISCUSSION UNDER ITEM 5.

8. WRITTEN TEXTS OF STATEMENTS UNDER THIS ITEM OF THE

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DRAFT AGENDA SHOULD BE IN THE HANDS OF THE SECRETARIAT IN ONE OF THE OFFICIAL LANGUAGES BY 28TH NOVEMBER. AT THE SAME TIME THEY SHOULD INDICATE: (I) WHEN THEY CAN BE MADE AVAILABLE TO PARTICIPANTS AND (II) IF THEY CAN BE DISTRIBUTED TO THE PRESS. THE REPORTS WILL BE LABELLED "RESTRICTED" OR "GENERAL DISTRIBUTION" ACCORDINGLY. IN THIS WAY ORAL STATEMENTS BY THOSE DELEGATIONS WHICH WISH TO MAKE THEM MAY BE CONFINED TO A BRIEF PRESENTATION (5 MINUTES) OF THE ESSENTIAL POINTS IN THEIR WRITTEN SUBMISSION.

AGENDA ITEM 5 - POLICY RESPONSES FOR REDUCING THE UNEMPLOYMENT OF YOUTH

9. UNDER ITEM 5, DELEGATIONS WILL BE INVITED TO DISCUSS THEIR EXPERIENCE WITH POLICY MEASURES AND POSSIBILITIES FOR THEIR FURTHER DEVELOPMENT. THE DISCUSSION WILL BE STRUCTURED AROUND THE THREE SUB-ITEMS OF THE AGENDA, EACH SUB-ITEM BEING INTRODUCED BY A VICE-CHAIRMAN. THE DISCUSSION WILL BE BASED ON A SHORT GENERAL ISSUES PAPER PREPARED BY THE SECRETARY-GENERAL YU(77)4, TOGETHER WITH THE REVIEW OF EXPERIENCE WITH NATIONAL MEASURES YU(77)3. UNCLASSIFIED

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THESE TWO TEXTS ARE CROSS REFERENCED, SO AS TO FACILITATE EXCHANGE OF EXPERIENCE AT THE CONFERENCE.

10. DELEGATIONS WILL BE ABLE TO SPEAK ON ALL THREE TOPICS IF THEY SO WISH. THEY ARE REQUESTED TO INFORM THE SECRETARIAT IF POSSIBLE BY 2ND DECEMBER OF THE TOPICS ON WHICH THEY WILL PROBABLY CONTRIBUTE TO THE DISCUSSION SO THAT THE CHAIRMAN MAY CONSIDER WITH THE EN VICE-CHAIRMEN HOW TO ORGANIZE THE DISCUSSION, AND IN PARTICULAR WHETHER IT WILL BE POSSIBLE TO FIND TIME FOR AN OPEN DEBATE.

FURTHER INDICATIONS CONCERNING THE ORGANIZATION OF THE DISCUSSION WILL BE CIRCULATED AFTER THE SECRETARIAT HAS CONSULTED THE CHAIRMAN.

11. DELEGATIONS WILL BE ABLE TO INTERVENE AT ANY TIME DURING THE DISCUSSION BY RAISING THEIR FLAG, IN ORDER TO RAISE A QUESTION OR MAKE A SHORT COMMENT.

ITEM 6 - COMMUNIQUE

12. A DRAFT COMMUNIQUE WILL BE DRAWN UP BY THE SECRETARIAT AND WILL BE CONSIDERED BY A DRAFTING GROUP COMPOSED OF REPRESENTATIVES NOMINATED BY DELEGATIONS AND CHAIRED BY A REPRESENTATIVE OF THE SECRETARY-GENERAL. THE COMMUNIQUE WILL BE FINALIZED ON THE EVENING OF 15TH DECEMBER, 1977, BY THIS DRAFTING GROUP. A PRIOR MEETING OF THE DRAFTING GROUP MAY BE NECESSARY, AND THE SECRETARIAT WILL INFORM MEMBER COUNTRIES ACCORDINGLY.

PRESS CONFERENCE

13. THE COUNCIL AGREED TO A PRESS CONFERENCE AND THIS WILL BE ORGANIZED AFTER CONSULTATION WITH THE CONFERENCE CHAIRMAN AND VICE-CHAIRMEN. ACCORDING TO OECD PRACTICE UNCLASSIFIED

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THE PRESS CONFERENCE WILL BE CHAIRED BY THE CHAIRMAN OF THE CONFERENCE AND THE SECRETARY-GENERAL AND WILL TAKE PLACE IMMEDIATELY AFTER THE CLOSING SESSION ON 16TH DECEMBER, 1977.

TIMETABLE FOR THE DISCUSSION

14. THE TIME DEVOTED TO DISCUSSION OF THE MAIN ITEMS OF THE AGENDA WILL BE ABOUT TEN HOURS (SEE ANNEX I). DELEGATIONS SHOULD THEREFORE BE PREPARED FOR THE CONFERENCE TO OPEN AT 10.30 A.M. ON THE FIRST DAY, AND FOR DISCUSSIONS TO CONTINUE UNTIL 6 P.M. ON THE SECOND DAY, THE CONFERENCE WILL BEGIN AT 10 A.M. AND END ABOUT 5.30 P.M., TO ALLOW FOR A PRESS CONFERENCE AT ABOUT 6 P.M.

15. THE FIRST THREE ITEMS ON THE REVISED DRAFT AGENDA SHOULD BE DEALT WITH BY ABOUT 11.30 A.M., IN ORDER TO MOVE ON TO THE DISCUSSION OF ITEM 4 FOR THE REST OF THE MORNING SESSION.

16. THE DISCUSSION OF ITEM 4 SHOULD IF POSSIBLE FINISH NOT LATER THAN 4.00 P.M. IN ORDER TO BE ABLE TO START THE DISCUSSION OF ITEM 5 WHICH WILL CONTINUE ON THE SECOND DAY. A DISCUSSION OF ABOUT THREE HOURS FOR EACH OF THE THREE TOPICS UNDER ITEM 5 WOULD MAKE IT POSSIBLE TO CONCLUDE THIS ITEM DURING THE AFTERNOON SESSION ON 16TH DECEMBER, POSSIBLY LEAVING A SHORT TIME FOR OPEN DEBATE. ITEM 6 ON THE AGENDA WOULD BE INTRODUCED

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AT ABOUT 4.30 P.M. THE CHAIRMAN WOULD THEN GIVE THE CLOSING SPEECH.

PRACTICAL ARRANGEMENTS

INTERPRETATION

17. INTERPRETATION WILL BE PROVIDED IN THE OFFICIAL LANGUAGES (ENGLISH AND FRENCH). DELEGATIONS WISHING TO REQUEST SPECIAL INTERPRETATION FACILITIES IN OTHER LANGUAGES SHOULD SUBMIT THEIR REQUESTS IN WRITING TO THE SECRETARIAT (MRS. G. BARTAGNON) BY 21ST NOVEMBER, 1977,

AT THE VERY LATEST.

WORKING DISCUSSIONS

18. FOR THE CONVENIENCE OF DELEGATIONS WISHING TO HOLD PRIVATE DISCUSSIONS, OFFICES WILL BE PLACED AT THEIR DISPOSAL. DELEGATES WISHING TO AVAIL THEMSELVES OF THESE FACILITIES SHOULD GET IN TOUCH WITH THE SECRETARIAT (MME. CONSOLI: 92-22).

19. THE SECRETARIAT WILL INFORM DELEGATIONS ABOUT SOCIAL EVENTS AND DETAILED PRESS ARRANGEMENTS LATER. UNCLASSIFIED

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ANNEX I

TIMETABLE FOR DISCUSSIONS

THE DISCUSSION TIME WILL BE DIVIDED APPROXIMATELY AS FOLLOWS:

15TH DECEMBER

10.30 - 11.30 ITEMS 1 - 3

11.30 - 13.00 ITEM 4

15.00 - 16.00 CONTINUATION ITEM 4

16.00 - 18.00 ITEM 5

16TH DECEMBER

10.00 - 13.00 CONTINUATION ITEM 5

15.00 - 16.30 CONTINUATION ITEM 5

16.30 - 17.30 ITEM 6

18.00 PRESS CONFERENCE

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